



Abroad UNC

Academics & Registration

The Study Abroad Office will help facilitate the academic components of your faculty-led program. Please continue through this lesson to learn more about academics and course registration for your program.



Registration



Academics



Resources

Registration



We work hard to ensure that students are correctly registered for the appropriate course(s) while studying abroad for several reasons:

1

Students need to receive academic credit for their participation in a study abroad program

2

Registration provides a means to collect program fees through students' accounts (with special fees attached to a specific and unique course number)

3

Students' eligibility for institutional or federal financial aid depends on the number of credits they receive, in addition to the overall cost of their study abroad programs

Please ask students to verify their registration in ConnectCarolina at the beginning of the program so we can help correct any errors, as needed. If you do not see students listed on your Class Roster in ConnectCarolina that you know are participating, please reach out to credit_abroad@unc.edu for assistance. It is most likely that an error occurred during the registration window and is being worked through by the Credit Team.

SAO staff will coordinate and manage all aspects of the registration process. In addition to your UNC course(s), all participating students will be enrolled into a study abroad placeholder that will remain on their record with an eventual grade of NE (not expected). Only students who are participating on the study abroad program should be able to enroll in your graded UNC course(s) and these special study abroad sections are hidden from the student course search in ConnectCarolina. For example, if your department will be offering the same course on campus during the term you will be teaching it abroad, you should have separate sections for the two options. This will ensure your course has a unique number to which additional program fees can be attached.

Academics



When your program was approved, you submitted a course overview and syllabus detailing what your program intended to cover. As long as you do not plan to completely change the academic focus of the course, you may make changes to the course syllabus and content. However, if you do intend to deviate from those previously approved materials, please work with your home academic department to obtain permission. You should discuss course materials with your Program Director as soon as possible before the start of the program to ensure the required items can be obtained and to determine how students will access them (to purchase ahead of time, available onsite, online, etc.)

For UNC Chapel Hill graded credit courses you are teaching or where you are listed as the instructor of record, grade rosters and Sakai access are generated the same way they are on campus. You will post grades for all your classes via ConnectCarolina by the required deadline. Instructors are not notified that their grade roster has been opened. Your grade roster will automatically open in Connect Carolina the day following the posted "last day of class" in Connect Carolina; please note that the last day of class may be later than your actual last day of class due to scheduling requirements. Visit [Grading Help for Faculty and Staff](#) for more information.

For programs also awarding transfer credit, please encourage students to update their course list through the study abroad course portal **prior to program completion**. If your program will be awarding specific credit for the transfer course (i.e. "*Transport Economics taught by an Economics professor from the University of Split will transfer*"),

back to UNC as ECON 4--- for 3 transfer credits") please notify the Credit Team at credit_abroad@unc.edu with details to get the course administratively uploaded into the Pre-Approved portal. This will reduce confusion for students and ensure appropriate credits are being awarded as communicated. Transcripts or grade reports will be required to apply the transfer credit earned through these programs. Additional questions may be directed to credit_abroad@unc.edu.

Resources



1

[UNC Registrar's Calendars](#)

2

[Grading Policies and Help](#)

3

[Student Evaluations of Teaching](#): questions can be directed to cas_evaluations@unc.edu