

A photograph of three students looking at a laptop. The laptop has several stickers, including one that says "skraitch", a rainbow flag, and a "WELCOME TO KENNESAW" sticker. The student on the left has long braids and is wearing glasses. The student in the middle is wearing a black leather jacket. The student on the right is wearing glasses and a dark jacket with a rainbow flag patch.

AU

Abroad UNC

# Student Expectations and Orientation

This module is about the importance of setting expectations and orienting your students for their journey.

By the end of this module, you will be able to:

- Understand the importance of setting expectations and orientation
- Design program specific student expectations and orientations for your program
- Apply your knowledge of the Student Conduct and Honor code



**Setting Expectations**



**Student Conduct and the Honor Code**



**Pre-Departure Orientation**



**On-Site Orientation**

 **Summary**

 **Quiz**



# Setting Expectations



## Why do we need to set expectations?

As program leaders, it is important to remember that some of the students traveling with you may be abroad for the first time. Taking the time to discuss and to enumerate participant expectations will provide a solid foundation for a program to run smoothly.

## What should expectations state?

Faculty Program Directors and program support staff, as well as international program colleagues, should collaborate to set proper expectations and a clear understanding of what the program entails – both inside and outside of the classroom or academic setting – in advance of departure.

Remind students of the following:

- Students and faculty are representing UNC while abroad and the objective of the program is to provide students a rich academic and cultural learning experience.
- Everyone should obey the laws of the country in which they're studying and the practices of the host institution/partner.
- Students are responsible for their own behavior and should not rely on assistance from the faculty or UNC if they violate local laws on the program.

- Outside visitors (friends, family, etc.) are not permitted or not encouraged (depending on the program) to join the group at any point on the program.
- While abroad through a UNC-led program, students are expected to adhere to:
  - [UNC Honor Code](#)
  - [UNC Code of Conduct](#)
- There may be additional contracts and professionalism codes that students must adhere to as required by the host school or program.
- Students can be dismissed from a program for misconduct and/or violation of local laws without refund.

**CONTINUE**

# Student Conduct and the Honor Code



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## Navigating the Honor Code as Faculty and Staff Leading Study Abroad

Most faculty share high ideals about the importance of honesty, academic integrity, and shared respect within the university environment and beyond. Few anticipate with pleasure the challenges of dealing with student misconduct while traveling and studying abroad. The following are a few key take-aways for faculty and staff to consider.

**Students are subject to the [UNC Code of Conduct](#) when participating on study abroad programs. Be familiar with the [Honor Code](#) and related materials** available on the Office of Student Conduct website. Understand what behaviors are subject to the Honor Code so that you can serve as a resource to prevent academic and non-academic misconduct before it occurs. Below are some of the most frequent violations that occur.

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### Academic Dishonesty

- Plagiarism

- Unauthorized assistance/collaboration
- Falsification, fabrication, or misrepresentation.
- Violating procedures pertaining to academic process

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## Non-Academic Dishonesty

- Conduct affecting persons (fighting, illegal drugs, or alcohol fueled behavior that is disorderly, disruptive, or jeopardizes the health or safety of self or others)
- Conduct affecting property (stealing, damaging, property, and trespassing)
- Conduct affecting the integrity of the University (unauthorized use of University name)

### **Review expectations while abroad...**

To improve student learning and to identify any gaps in learning and understanding about academic and non-academic expectations while abroad. Talking with students very specifically about what behaviors are acceptable and not acceptable during their time abroad makes it clear to students that they are responsible for asking questions if they have any doubts about what is permitted. These conversations also establish a relationship that may make it easier for students to inquire or seek you out as a resource, or you may identify changes in the behavior of a student that may necessitate action on your behalf.

**Emphasize to students your commitment to take misconduct seriously** in connection with all their behaviors while abroad, and clearly explain that it is your expectation that they will too.

You may use the Office of the Dean of Students as a resource when needing to navigate student behavior or misconduct matters.

**Report suspected academic or non-academic misconduct. If you suspect academic or non-academic misconduct,** on or off-campus, faculty and staff have a responsibility to report the alleged behavior to the Office of Student Conduct and your Study Abroad Office Program Director.

 **Report an Incident:** <https://studentconduct.unc.edu/report-incident/>

**Know there could be additional implications for misconduct abroad.**

- The student's behavior may be a violation of local laws, which may result in action by local law enforcement bodies or authorities.
- The student's behavior may be disruptive to the academic and learning environment of the group and could impact group dynamics and/or interfere with program goals
- The student's behavior may be expressive of a student's need for additional support or resources.

**Remember**

As faculty and staff leading study abroad programs, there is a continued obligation to not only educate students and appropriately refer instances of alleged misconduct to the University, but also to provide students with the relevant resources necessary to navigate matters related to misconduct and overall health and wellness.



**CONTACT**

The Office of Student Conduct, P: 919-962-0805, [jpa@unc.edu](mailto:jpa@unc.edu)

**CONTINUE**



# Pre-Departure Orientation



The **Study Abroad Office** strives to prepare all participants students to have a **safe and culturally-enriching experience** while participating on one of our programs. This is done through **individual advising sessions as well as program-specific pre-departure orientations**. These sessions provide students with cultural, travel, health and safety information in order to adequately prepare students for their time on the program. It also provides you the opportunity for you to create a group dynamic and provide information specific to your program.

All study abroad program leaders are required to conduct a mandatory pre-departure orientation session (or include the information in pre-departure classes) with all program



participants (with an option for online students to connect in).

Working with your Program Director, you will determine how many program-specific orientation sessions will be needed to prepare the students for the cultural and academic aspects of the program. In addition, it is important to determine who to invite to these sessions (e.g., study abroad returnees, exchange students, other faculty members with expertise in the area, etc.). The SAO, KFBS or other School Program Administrators will assist with designing and running your program-specific orientation.

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## In the orientation, UNC expects you to:

- Create an inclusive environment in which students feel safe approaching you should they need assistance abroad.
- Create a culture of care within the group. It is helpful when students are supportive of one another.
- Inform students of program ground rules and expectations.
- Encourage students to visit the UNC Travel Clinic, but refrain from offering advice about prescription drugs, vaccines or other medications.
- Remind students to register their travel with the US Department of State [Smart Traveler Enrollment Program](#) (STEP) and remind them to review the country-specific Traveler Health and Safety Resources. (Note: KFBS UBP students will be enrolled by the UBP Global Programs Office.)
- Distribute in-country emergency contact numbers.

- Disclose to students that you are a mandatory reporter and that some things they report to you must be reported to UNC (see section on EOC).
- Encourage students to budget extra money for unanticipated expenses, such as any out-of-pocket costs for medical care.
- Discuss local conditions (health, political, legal, environmental, etc) of the program location(s) and discuss preventable accidents, including tips on safe road travel, hazards of walking alone, drug laws, drinking culture, etc.
- Remind students they are expected to have a means to communicate and be able to be reached at, as well as respond, while abroad.



## **Students with Disabilities & Medical Conditions**

UNC strives to accommodate students with special needs who wish to go abroad. During orientation, we recommend that you remind your students to reach out to the Accessibility Resources and Service

(ARS) for any possible accommodations that you may require while abroad.

If a student contacts you specifically to discuss his/her condition relative to participation in your program, encourage them to reach out directly to ARS as soon as possible. It is important that you create a safe space for students to speak to you about possible challenges. Together, the Study Abroad Office, on-site provider, and ARS, will try our support the student on site.

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# On-Site Orientation



All study abroad program leaders, in conjunction with their on-ground support, are expected to conduct a **mandatory, in-person orientation with all program participants upon arrival in each program location.**

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## Specifically, UNC expects you to:

- Meet and greet the students on the day they arrive onsite, as well as assist with their check-in to their accommodations.
- Remind students to check-in with their family members.
- Provide them with any updated itinerary information.
- Create a group agreement for inclusivity, behavioral expectations and responsibility, and open communication. This helps establish a culture of self-care, and care for one another
- Distribute your 24/7 contact number and numbers of other on-ground emergency support
- Provide local emergency services numbers and location of nearest medical facility
- Provide 24/7 UNC Public Safety number and the GeoBlue contact information
- Review and highlight any known risks, such as crime patterns and/or areas to avoid
- Review the local transportation system in-depth
- Discuss your expectations and cultural norms regarding the use of alcohol
- Collect all mobile phone numbers and/or other methods of contact (Whatsapp, etc) of all program participants
- Show them the emergency meeting place
- Remind students to not walk alone at night; encourage a buddy system

- Assist students with their adjustment to the host country and provide ongoing opportunities for students to discuss cultural adaptation, as well as any concerns they have

**CONTINUE**

# Summary



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As a result of this module, you can now:

- 1 Understand the importance of setting expectations and orientation
- 2 Apply your knowledge of the Student Conduct and Honor code
- 3 Design program-specific student expectations and orientations for your program



Lesson 6 of 7

# Quiz

 **Abroad UNC**

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Question

01/05

You are asked to set expectations with students so they understand:

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- The program is to intended to provide students a rich academic and cultural learning experience.
- They must obey the laws of their host country, and cannot rely on assistance from UNC if they violate local laws.
- Outside visitors (friends, family, etc.) are not permitted or not encouraged (depending on the program) to join the group at any point on the program.
- They are subject to the UNC Code of Student Conduct and Honor Code during their program.
- All of the above
- None of the above

Question

02/05

As a Faculty Program Director, I am expected to hold an orientation...

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- Prior to departure
- Upon arrival
- Both, prior to departure and upon arrival.
- Neither. The Study Abroad Office and/or my School's Global Programs office will hold orientations for students.

Question

03/05

I have informed myself of the health-related risks in our destination country, as part of my preparation to lead a program abroad. I should offer students specific advice about prescription drugs, vaccines or other medications.

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True

False

Question

04/05

Which of the following is **not** something you should cover in predeparture orientation with your students?

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- Program ground rules and expectations.
- A reminder to students to register their travel with the US Department of State Smart Traveler Enrollment Program.
- Destination-specific health, safety, and security conditions and advice, including local cultural norms.
- Individual student's personal or protected information (such as allergies, dietary restrictions, passport numbers, gender identity, and/or emergency contacts) with the entire group
- Informing them you are a mandatory reporter and that some things they report to you must be reported to UNC.
- Tips on the best nightlife spots (pubs, clubs, etc.) in the program location


Question

05/05

Which of the following is something you should **not do** during your on-site orientation or time abroad with your students?

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- Review the local transportation system.
- Visit to the emergency meeting place.
- Discuss any known risks, such as crime patterns and/or neighborhoods or areas to avoid for safety and security reasons.
- Take students to a favorite pub or nightlife hotspot.
- Provide your 24/7 contact number and local emergency services numbers.
- Collect the students' mobile phone numbers and/or other methods of contact (Whatsapp, etc).

 Thank you for completing this module. Please exit this window to go to the next module.